SPECIAL ORDER No. 19-007

Date: November 27, 2019

To: All Personnel

From: Raymund Aguirre, Chief of Police

Subject: Chief’s Awards

In addition to the annual department employee awards already established (Officer of the Year, CSO of the Year, Employee of the Year), the Office of the Chief of Police has created additional awards as a way to recognize any other qualified employee(s) who exhibit a high degree of professional commitment and excellence, not otherwise recognized by the Department Awards. The Department Awards remain the pinnacle of awards a department employee can be a recipient of.

Chief’s Awards

The recipients of these awards are selected by the Chief of Police, in consultation with other members of the department, Chief’s Command Staff, from the Chief’s personal observations of the awardees’ exemplary performance, documented incidents that merit the employees’ recognition, or recommendation from members of the community on the employees’ service and commitment to public safety. However, nothing herein requires the Chief of Police to administer the awards if it is determined that the circumstances do not warrant any employee to become award recipients:

1. **Chief’s Award (Individual)**
   This award is bestowed on an employee of University Police, either sworn or non-sworn, who has exemplified unwavering dedication to further the cause of law enforcement in the community by outstanding or superior conduct in their respective field. The performance of such act or acts shall be motivated solely by the desire to help manifest University Police’s professionalism and as an exemplary organization in the eyes of the community it serves.

2. **Chief’s Award (Team)**
   This award is bestowed on a group of University Police employees, either sworn or non-sworn, who have exemplified by their act or acts, tangibly and
conspicuously further the cause of law enforcement in the community by outstanding or superior conduct. The performance of such act or acts shall be motivated solely by the desire to benefit the community without thought of personal gain.

3. **Life Saving Award**

   This award shall be presented to either sworn or non-sworn employees who acted to attempt to save the life of a person through life saving action, regardless of whether the person survived or not. The awardee may have either been directly involved or acted in a supporting role that led to the eventual life-saving effort. The rescuer need not have been subjected to personal risk. The recipient of this award may or may not automatically qualify for the CSU Lifesaving Medal.

4. **Police Merit Award/ribbon**

   This award shall be presented to any employee who perform an act or series of actions, which bring credit to the Department, University community, or the individual employee. Presentation of this award may be based on exceptional contributions, which aid the administrative or operational effectiveness of the Department.
   
   a. This award may also be presented to a citizen of the community for meritorious action taken to assist an employee of the Department, the Department’s mission or another law enforcement service rendered to the University community at large.
   
   b. Individuals receiving this award will receive a certificate suitable for display.
   
   c. Police Officers will also receive an appropriate citation suitable for wearing on the uniform.

5. **Police Commendation Award/ribbon**

   This award shall be presented to employees who distinguish themselves with consistent positive action and is based on the professional performance of the act, which would be considered in excess of the normal demands of service and under circumstances where the employee was fully aware of the scope of the action and the time, effort, dedication, and commitment needed to complete the task.
   
   a. Employees receiving this award shall be presented a certificate to mark their achievement.
   
   b. Police Officers shall also receive an appropriate citation suitable for wearing on the uniform.