



Effective 07/19/1999  
Last Revised: 09/15/2019

**CSU FULLERTON POLICE DEPARTMENT  
GENERAL ORDER NUMBER 5-12s**

**MEDICAL REFERRALS**

**SUBJECT:** On-campus medical referrals for serious and less than serious injury/illness

**PURPOSE:** To inform all University Police Department personnel of their responsibilities when responding to injury, sickness and accident calls.

**POLICY:** It is the policy of this Department to render aid to the sick and injured in the most expeditious manner possible.

**PROCEDURE:**

- I. University procedures for the reporting and treating of injuries and illnesses cover two distinct areas:
  - A. Serious injury or illnesses that require immediate emergency treatment.
  - B. Less than serious injuries or illnesses which, do not require treatment on an emergency basis.
- II. On-Campus serious injury/illness medical referrals
  - A. The Dispatcher will ascertain the type of injury or illness and the exact location of the victim.
    1. If any of the following signs are reported, immediately call METRO NET by telephone to dispatch paramedics to the Main campus. Irvine campus medical referrals are to paramedics under OCFA (Orange County Fire Authority).
      - a. Chest Pains;
      - b. Serious Bleeding;
      - c. Lack of Consciousness;
      - d. Breathing Problems;
      - e. Any other conditions which suggests the need for immediate medical attention to prevent further injury or death.
    2. If the party calling requests paramedics, immediately call METRO NET or OCFA.
    3. Immediately dispatch an officer to the scene.
    4. Make medical call entry into RIMS and issue a case number.

- B. The officer(s) dispatched to the scene will:
1. Make a preliminary assessment of the condition of the victim and render first aid as necessary until the arrival of paramedics.
  2. Update the dispatcher on the condition of the victim so that the dispatcher can advise responding paramedic units.
  3. Remain with the victim until relieved by competent medical personnel.

III. On-Campus less than serious injury/illness medical referrals:

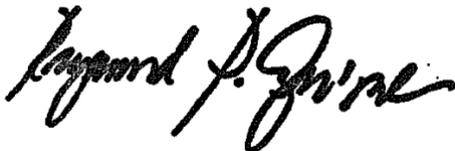
- A. The dispatcher will ascertain the type of injury or illness and the exact location of the victim(s).
1. If the injury does not meet the guidelines for a serious injury/illness then:
    - a. Immediately dispatch an officer to the scene.
    - b. Make a medical call entry into RIMS.
  2. Wait for the officer to advise on the condition of the victim and any other action may need to be taken (i.e., advise METRO NET, OCFA, Health Center, etc.).
  3. The Student Health Center on the main campus is not equipped to deal with emergencies, only minor injuries and illnesses will be treated during business hours.
  4. If the officer will be transporting to the Student Health Center, notify the Student Health Center of the situation and the estimated arrival time.
  - 5.
- B. The responding officer will:
1. Make a preliminary assessment and render first aid if necessary.
  2. Determine if the victim requires or requests the assistance of paramedics or can be released to go to their own doctor or the Student Health Center.
  3. If paramedics are required or requested, remain with the victim aiding them until relieved by competent medical personnel.
  4. If the victim is a student the officer could suggest that they visit their own physician or the Student Health Center.
  5. If the victim is a staff member, faculty member or visitor, and the victim is able to leave the scene without assistance, the officer could suggest that they visit their own physician or clinic.

6. If the victim is a student the officer will complete a field interview and forward the information to the Watch Commander.
- C. Watch Commander Responsibilities
1. If the victim is a student and is transported to the hospital, the Watch Commander will obtain the student's information and which hospital they were transported to. The Watch Commander will then forward the information to the appropriate Command Staff.
  2. If a student becomes deceased from a medical incident the Watch Commander shall notify the appropriate Command Staff.
- IV. Off-campus serious injury illness: The dispatcher will ascertain type of injury or illness and the exact location of the victim.
- A. If a serious injury or illness is reported, call the local Police & Fire Department by telephone. If necessary, contact Control 1 and ask them to connect you with that city's Fire Department.
  - B. Advise the Watch Commander and he/she will determine if we have a University Police Officer respond to the scene.
  - C. Make a medical call entry into RIMS and note follow up required by records to get a copy of the other jurisdiction's police report for our file.
- V. Off-campus less than serious injury/illness: The dispatcher will ascertain type of injury/illness and victim's exact location. If the injury/illness does not meet the guidelines for an extreme injury/illness then University Police Personnel will:
- A. Advise them to call the Health Center (Only CSUF Students);
  - B. If it is closed, advise them to call their physician, or local hospital;
  - C. Provide hospital contact informations in their area:
    1. St. Jude Hospital (714) 871-3280, or ER (714) 992-3965.  
101 E. Valencia Mesa Drive (Bastanchury and Harbor)  
Fullerton, CA 92835(Fullerton Campus)
    2. Placentia-Linda Comm. Hospital (714) 993-2000, or ER (714) 524-4827.  
1301 N. Rose Dr.  
Placentia, CA 92870(Fullerton Campus)
    3. Saddleback Memorial Medical Ctr (949) 837-4500, ER (949)452-3569  
24451 Health Center Drive  
Laguna Hills, CA (Irvine Campus)

4. Irvine Regional Hospital and Medical Center (949) 753-2000  
16200 Sand Canyon Drive  
Irvine, CA (Irvine Campus)
  5. Sand Canyon Urgent Care (949) 417-0272  
15775 Laguna Canyon Rd #100  
Irvine, CA 92618(Irvine Campus)
- D. Call their local paramedics if they request such service and cannot make the call themselves;
- E. Make a medical call entry into RIMS.
- VI. If a student has a question or needs assistance and the Student Health Center is close, note the following:
- A. University Police cannot contact the Health Center personnel after hours;
  - B. University Police cannot give medical advice;
  - C. University Police cannot give advice on their insurance coverage;
  - D. The following Hospitals accept patients that have no insurance:
    1. UCI Medical Center (714) 456-7890 - ER (877) 824-3627;  
101 The City Drive  
Orange, CA
    2. If they live in Los Angeles County  
USC Medical Center (323) 409-1000.  
1200 N. State Street  
Los Angeles, CA 90033
  - F. The caller is to be advised that the University is not financially responsible for any services rendered.

REVIEWED BY:  
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APPROVED:



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