

## Chief Advisory Board Meeting Minutes

February 28, 2024

**I. In Attendance:** Chief Diversity and Inclusion Officer Brown, Sergeant Brown, Chief Frisbee, Professor Gardiner, Vice President Oseguera, Professor Brown, Budget Analyst McLeod

**II. Welcome – Approve Meeting Minutes**

Vicky called the meeting to order at 2:30 p.m. Minutes were unanimously approved.

**III. Announcements:**

Chief and Professor Gardiner spoke about the professional development initiative for Criminal Justice students involved in the Law Enforcement Candidate Scholars program. This program, which is a partnership between UPD and CJSA (Criminal Justice Student Association) will help students decide whether a career in law enforcement might be for them and help them prepare for the application process and academy. There will be a soft launch this semester from March 14/15 – May 2/3. Students can attend either Thursdays 4-6 or Fridays 9-11. The first 45 minutes will be devoted to physical fitness, followed by a career/application workshop. This will ultimately be a two-year program. The 1<sup>st</sup> year will focus on developing the students and narrowing their interests. The 2<sup>nd</sup> year will be spent preparing them for the academy including internships.

ASI leadership reached out to the Chief inquiring about starting internships with the CSUF PD. There was a discussion regarding different types of internships. Professor Brown stated Georgia Spiropolous is the Criminal Justice Intern coordinator for the Criminal Justice program and would be the best person to contact.

Budget Analyst McLeod announced she accepted Liz Castello's old position with HRDI and will be stepping down from the CAB Board. VJ Kuan-Roberts is the current vice-president of CSUEU and will be taking over as President. The Chief will reach out to her and ask if she would be interested in taking Budget Analyst McLeod's place on the board.

**IV. New Business – N/A**

**V. Lighting-Faculty / Staff Lots F and I** - Budget Analyst McLeod stated there have been some improvements to the lighting situation but it is still very dark over in that area of the parking lot. Chief Frisbee explained a lighting survey was done in November and some areas were identified as having issues, but the parking lot wasn't one of them. The Chief will work with Facilities to possibly add this issue to the report.

**VI. Traffic Congestion in Lots F and I** –Chief Frisbee will ask VP Porter to have this issue looked into and may ask the VP to come to a CAB meeting to discuss ideas on

ways to improve drop off areas on campus. One suggestion is to have one way into and out of lots F and I. There was also a discussion about the problems caused when students continually cross the street/sidewalk in a steady stream and cars are not able to move forward. A suggestion was to install a walk signal.

**VII. Electronic Bikes** – The concern of potentially being hit by electric bikes and scooters on campus was discussed. A work group is in the process of designing areas specifically for getting on and off bikes/scooters and also a safe and secure place for them to be parked. The CSUF PD has partnered with Transportation to provide a limited number of free U-locks to students as part of a safety awareness campaign. The funding for the U-locks is coming from a Transportation Department sustainable transportation grant.

**VIII. Updates to CAB Website** – The CAB website needs to be updated with current minutes and have tabs for minutes and reports from past years. Chief Frisbee apologized for the website not being revamped and is looking later this summer to complete this project. The Chief and CAB members supported the idea of posting the current minutes and past minutes and public reports on the CAB website. Chief Frisbee also asked board members to look at their bios on the website and let him know if they want any changes. Professor Gardiner suggested listing contact information under each board member's bio on the website. The members agreed and Chief Frisbee requested everyone's information be sent to him by Friday, March 8, 2024, so the info can be added by the next meeting.

**CAB 2024 Titan Safety Community Forum** – The CAB 2024 Titan Safety Community Forum will be held on Tuesday, April 9, 2024, from 11:30 to 1:00 p.m. in the Laurel Multi-Purpose room at Housing. Chief Frisbee asked for feedback on ideas for the event, and shared a draft agenda and possible topics. It was suggested to have a CAB board member do the opening and closing remarks with Chief Frisbee. Mary will work on creating a flyer for the event which will be distributed in early March. The flyer will be sent out to the board for their approval. A suggestion was made to take reservations for the event since the room holds 100 people. CAB agreed.

**IX. Adjournment** at 3:35 – Request was made to keep *Updates CAB Website* on the agenda for the next meeting.