

Chief Advisory Board Meeting Minutes

April 23, 2023

In attendance:

Nancy Panza, Calli Lewis-Chiu, Janette L. Hyder, Chris Brown, Tonantzin Oseguera, Vicky McLeod, Maysem Awadalla, Chief Frisbee, VP Alex Porter

WELCOME:

Chief welcomed the Board and explained that this would be an informal introductory meeting. Chief then introduced VP Alex Porter.

VP Porter thanked everyone for being part of the Board and for their willingness to participate. VP Porter considers the Chief's Advisory Board to be a resource for the Chief for advice, input, honest opinions, and to be bold and share their thoughts.

Introductions: The Chief and Board members went around the room and introduced themselves.

Initial 30 Days as Chief: Chief talked about the past 30 days and how he has spent them attending multiple meet and greets with students, student leadership, faculty and staff. Chief asked the board to let him know what needs to be done so they can move forward. He informed the Board that 80% of UPD employees have a bachelor's degree or higher and 22 of the UPD employees are CSUF graduates.

Vision for the Future: Chief has looked at and is focusing on continued community engagement and enhanced transparency. The Chief is developing a transparency dashboard and interactive crime board which will enhance safety. The transparency dashboard will include contact characteristics information (what type of stops our officers are making and why our officers are making the stops), which will be useful to ensure that the stops officers are making are actually making the campus community safer. The transparency dashboard will also include complaints and use of force information. The UPD has very few use of force instances and officers are good with using de-escalation techniques. The Chief is in the process of working on these dashboards to get them up and running and plans on doing a presentation to the Board for their feedback. The Chief also stressed the importance of developing a tiered safety response for the UPD, this would match the best type of responder with each call for service, at times this might be an officer while others it might be a CSS. Chief is also working with CAPS to develop a Mobile Response Crisis Team to respond to community members experiencing a mental health crisis. The Chief then opened up the meeting for questions from the Board.

Calli – Wanted to know if the Chief had met with the following groups:

- BSU(In progress)
- SQE(Has not met with them yet)
- Reps from Dreamer Center (Met with Martha and she will bring all those together under one umbrella)
- Faculty and staff associations (Chief has reached out to establish dialog)

T.O. explained she is working with the Chief on arranging meetings with DIRK groups and also on building a relationship with them first. Janette Hyder suggested the Chief meet with members of the Male Success Initiative, MECha, and the Chicano Latino Faculty Staff Association. Vicky

also asked the Chief to meet with CSUEU. Chief stated he feels very strongly about DACA students and their concerns.

Roundtable:

The Chief acknowledged the Board has connections with students and knowledge of issues that the he may not be aware of, and stressed that this type of information is important to be shared with him. The Chief expressed his hope that when the Board meets, they consider it a “safe” space where there can be meaningful dialogue. This should be an area where discussions can be had and not where groups push for their own agendas. The Chief would like suggestions on how to keep the campus community informed and make sure they have the information they need to make informed decisions. Chief explained his plan is to lead the department on a path that helps enhance it, and believes that was the original intent of creating the Chief’s Advisory Board.

Calli asked about the consulting group hired last year and also explained how she became part of the Board. Calli would like everyone on Campus to be aware there is a Chief’s Advisory Board and be able to be part of it. VP Oseguera agreed and also suggested including more groups. VP Porter would like to have a discussion about Article 5 of the by-laws regarding who, and how the Board should be comprised. Chief asked for all comments to be sent to Mary. Chief agreed with Calli and VP Oseguera informing the Campus community and adding additional groups to the Board’s membership. Sergeant Brown suggested being careful about increasing the board’s size by too much. He stated a better idea might be to have an open session possibly every 6 months. All board members agreed. Vicky brought up the issue of the homeless who are coming to events and asking for food. Vicky asked what tools could they use to deal with these type of incidents, and also asked for ideas on better ways to handle these situations. Chief stated he will work on this and agreed further discussions are needed

Membership:

Chief asked all suggestions regarding how to move forward, membership guidelines and meeting frequency should be sent to Mary who will draft them into one document. Also asked the Board to review the previous charge letter and by-laws.

Frequency of Meetings:

VP Porter agreed with Chief Frisbee that the meetings be quarterly and suggested combining the 4 meetings with open forums. Next meeting will be held in August after classes resume. The Board would like hybrid meetings (Zoom and in-person)

Chief thanked everyone for coming o

Chief Advisory Board Meeting Minutes

September 6, 2023

- I. ***In Attendance:*** Sergeant Chris Brown, G. Chris Brown, Jared Brown, Cecil Chik, Chief Frisbee, Christine Gardiner, Janette Hyder, Vicky Mcleod, Vice President Oseguera, Vice President Porter
- II. ***Call to Order:*** Chief Frisbee called the meeting to order at 9:00 a.m.
- III. ***Welcome:*** Vice President Porter welcomed the Board and thanked everyone for their willingness to participate. He stated he looks forward to the input the Members will bring to the Chief.
- IV. ***Introductions:*** The Chief and Members went around the room and introduced themselves.
- V. ***Presentation:*** Chief Frisbee provided a presentation and facilitated a discussion with the Members about the CAB vision, mission, membership and 2023/24 goals.
 1. ***CAB Overview:*** Chief Frisbee gave a brief overview of what the plan is for this year and stressed the importance of the Board using this opportunity to start fresh, even for those Members who have been here from the beginning. Chief Frisbee shared he hoped all the Members were here with a similar purpose, to enhance safety for the whole campus community, particularly those within our community who have been historically marginalized and not given voice related to safety on the university. The Chief shared he appreciated the Members helping him ensure CSUF PD is not operating from a place of “blind” spots in serving CSUF’s diverse and vibrant community. The Chief is hopeful the Members will provide an additional opportunity to Titans to give voice and provide a bridge for those individuals on campus who may feel uncomfortable sharing their views directly with the Police Department.
 2. ***Vision and Purpose:*** The Chief shared the vision and purpose of the Advisory Board and asked members for their feedback. The Members confirmed the vision and mission was in-line with their understanding of the Board’s charge. The Chief shared why CAB was so important to him personally, and their vital role in helping support and enhance safety for all Titans. CAB helps hold CSUF PD accountable by providing critical feedback about the efficacy and impact of their practices, policies, and services. The Chief stressed the importance for Members to share specific feedback and examples related directly to CSUF PD and not lose focus by simply stereotyping CSUF PD as “all law enforcement.” The Chief shared his approach to safety is more from a holistic paradigm in lieu of simply adding more police officers, and is taking tangible steps to reimagine university policing. For instance, CSUF PD was budgeted for 31 sworn positions and reduced its sworn positions to 25 in order to support holistic safety through a tiered response model.

- 3. Charge of the CAB:** The Chief discussed the importance of the Members providing their critical feedback, advise, and counsel to him. Vice President Oseguera said she felt the responsibility of Members was to share information from the meetings with their “teams/constituents.” She felt it was definitely important for Members to provide a bridge as a liaison between the diverse Titan community and the CSUF Police Department.

- 4. Milestones and Goals 2023/2024:** The Chief presented milestones and goals with the Members, sharing it was a starting point only and open for discussion. Additionally, the Chief asked the Members during the next 30 days to go back and have conversations with their teams, students, faculty, staff, to inquire about their current feelings about safety on campus and any feedback for CSUF PD. Christine reminded everyone the importance of making sure to ask specific questions and make sure the conversations revolve around CSUF campus specifically. Vicky inquired about the possibly of having a sub-station or moving the CSUF PD to a more central location on campus for visibility. Vicky also brought up the topic and importance of Emergency Management. The Chief informed the Members the new Emergency Manager would start within the next few weeks. Jarrod spoke about the importance of getting information out to the students and suggested connecting to ASI more and suggested going to the Community Chat put on by ASI.

- 5. Membership:** There are currently 10 CAB Members. The Chief would like to consider increasing the Board membership to a total of 13 in order to capture additional diverse voices within the university, such as Disability Support Services and DIRC. Additionally, the Chief will send out an email to current Members to inquire if anyone is interested in being a Co-Chair for CAB.

Meeting Adjourned: The meeting was adjourned at 10:00 a.m. The next meeting will be in October with a date/time to be determined.

Chief Advisory Board Meeting Minutes

October 25, 2023

- I. *In Attendance:*** Sergeant Brown, Assistant Vice President Chik, Chief Frisbee, Professor Gardiner, Counselor and Senior Career Post Graduation Coordinator Hyder, Budget Specialist Vicky Mcleod, Vice President Oseguera, ASI President Awadalla, Emergency Preparedness and Mission Continuity Manager Holemen
- II. *Welcome:*** Chief Frisbee called the meeting to order at 2:30 p.m.
- III. *Announcements:*** The Chief introduced Abby Holemen, the new Emergency Preparedness and Business Continuity Manager. Emergency Preparedness and Mission Continuity Manager Holemen gave a brief background on her career and herself. The Chief talked about the success of the campus emergency evacuation drill with everyone getting out of the buildings in approximately 12 minutes and successfully back into the buildings in about 20 minutes. Assistant Vice President Chik brought up the issue and concerns for people with disabilities during these drills, etc. The Chief suggested sending out evacuation information earlier so everyone can better prepare and also ensure the language used is inclusive to all. Budget Specialist McLeod added campus Building Marshals are trained to help people with disabilities. Vice President Oseguera reminded the Chief that CSUF has no ADA coordinator, and it was suggested Emergency Preparedness and Mission Continuity Manager Holemen speak to management regarding this. Assistant Vice President Chik suggested Emergency Preparedness and Mission Continuity Manager Holemen should also check with Wellness. The Chief announced Professor Gardiner and Budget Specialist Mcleod as the two new co-chairs for CAB.
- IV. *Member Roundtable - Discussion with students, staff and faculty regarding safety on campus:*** Budget Specialist McLeod spoke about a student who was concerned for their safety because of an incident after a game involving a vehicle and racial slurs being yelled. Budget Specialist McLeod suggested making sure the campus community is aware regarding the rhyme and reason for how incidents are handled, etc. She suggested educating the campus regarding how these type of incidents are handled by the Police Department. Assistant Vice President Chik suggested informing the campus about what the bear minimum response to an incident might be. The Chief liked the education idea and stated he would like to discuss it again at the next meeting. Sergeant Brown suggested putting a non-emergency bolo on UPD's website so the campus is aware. Professor Gardiner said her students were concerned with increasing lighting and police presence in the nighttime passing areas. The students also stated they were concerned regarding traffic accidents in the parking structure and traffic congestion on Folino and Nutwood near the Marriott where the double crosswalks are. The Chief stated he would bring this up to Parking. The Chief said he is also working with Facilities and Emergency Preparedness & Mission Continuity Manager Holemen to schedule another safety walk relating to the lighting issue. ASI President Awadalla said ASI was focused on

student engagement and hate crimes against Muslim students. ASI President Awadalla thought it was a good idea to show the students the PD is willing to work with different groups on campus that feel marginalized. Counselor & Senior Career Post Graduation Coordinator Hyder spoke about the services UPD provides and perhaps being more intentional on what services are being offered. Counselor & Senior Career Post Graduation Coordinator Hyder suggested making the info more available to students on the website/social media. Professor Gardiner asked if there was an app available so students can request a ride to their cars or dorms. Chief discussed the app "Safety Zone," which is currently being looked into. The Chief informed the group the Police Department recently brought on two students who specialize in communication/social media to assist the Social Media person. CSS' will once again start providing "jump start" service to the campus community. Assistant Vice President Chik stated there are safety concerns regarding the Nutwood pedestrian walk and increased traffic on State College where Troy High School is. There have been positive comments from the campus community regarding the increase in communications by the Police Department and the frequency of the Chief attending campus events not wearing a uniform. Vice President Oseguera asked to have a round table to discuss traffic concerns, dropping people off at the Carl Juniors location on campus, and scooters and student safety. The Chief said Patrol is aware of the issues with scooters and the Department will handle the enforcement in much the same way it handled enforcement for the no smoking issue on campus.

There will be an update on the CAPS Mobile Crisis Response Team at the next meeting, and scenario training will be available soon. The CAPS mobile van is still approximately 2-3 months out from being completed. The transparency dashboards are in still being worked on. There needs to be a discussion at the next meeting regarding planning an open forum for the community.

Meeting Adjourned: The meeting was adjourned at 3:30 p.m. The next meeting will be held November 29th at 2:30 p.m. in the EOC.

Chief Advisory Board Meeting Minutes

November 29, 2023

- VI. In Attendance:** ASI President Awadalla, Professor Brown, Sergeant Brown, Assistant Vice President Chik, Chief Frisbee, Professor Gardiner, Vice President Oseguera
- VII. Welcome:** Professor Gardiner called the meeting to order at 2:35 p.m. and asked for the minutes to be approved, ASI President Awadalla seconded the motion and the minutes were approved. Professor Brown abstained.
- VIII. Announcements:** The annual Clery safety report was updated by Ann Grogan and was reposted on October 2, 2023. Chief Frisbee discussed and explained AB481 – Military equipment – which requires all police departments across California to account for military equipment. Professor Brown discussed the Pomona strike on Monday and the upcoming strike schedule in Los Angeles on December 4th. Professor Brown asked if the mode of operation changed when the Teamsters had their strike on campus. The Chief explained Human Resources and Labor relations were the first point of contact for union leaders before the UPD would become involved unless it was an exigent safety concern.
- IX. New Business – None**
- X. CSUF Police Department Presentation – Chief Frisbee**
- a. **Operational Trends** – From January 2023 to November 2023, there were 1,161 police reports, and 13,564 calls for service, 5,097 of those were 9-1-1 calls. 96% of the 9-1-1 calls were answered in less than 10 seconds.
 - b. **Holistic Safety Vision – Operational Paradigm shift – New CSUF Mobile Crisis Response Team** - A soft launch is being planned in Spring 2024. The lead of the team will be the CAPS counselor. CSS will be there for safety support. The university police are available if the counselor requests additional assistance. CSS's are unarmed. They will carry mace and handcuffs, which is the healthcare model used within hospitals. The uniforms for CSS personnel have been redesigned with no police star on the uniform, as this is a civilian position. CSS's will receive 6-8 weeks of field training which covers use of the radio, driving skills, de-escalation and mental health training, first aid, CPR, Narcan, DEI training, incident command system training, etc. Currently there are 3 CSS's off training, 3 on training. Anticipate CSSs will complete training by February, allowing for 24-hour coverage. Chief Frisbee stated he is not seeking to increase the department's number of police officers with the creation of a tiered-safety system that incorporates the new CSS position. Professor Gardiner asked about the issue with scooters on campus and how it will be handled. The Chief shared the UPD will be handling it as an educational and non-police approach, similar to how 'no smoking' policy was implemented on the campus, and explained there are discussions with campus partners from across the university going on regarding this issue.

- c. **Community Engagement Update:** Chief Frisbee discussed the incident with SQE's Coffee Not with Cops and the "wanted" propaganda posters they passed out with specific police officers photographs and names. He explained how this type of personal attack affects the officers that were on the posters and how disappointed he was that the student group took this approach, which he believes the student group would oppose if someone did the same thing to them. Sergeant Brown also shared how this negative propaganda attack is not aligned with CSUF values or DEI, and how it personally impacted the officers portrayed on the flyers.
 - d. **2023 Annual Report for AB481:** Chief Frisbee explained pursuant to Assembly Bill 481, the California State Board of Trustees approved a system-wide regulated tools and equipment policy for all 23 campuses to follow. Of the sixteen regulated types of equipment and tools outlined in Assembly Bill 481, Cal State Fullerton Police Department (CSUF PD) only maintains the Def-Tec/LMT 40mm sponge tip launchers, VKS pepper ball launchers, and Def-Tec M-25 distraction devices. Chief Frisbee informed the board the UPD will be retiring the shotguns and replacing them with a more accurate less than lethal device.
 - e. **Transparency Dashboards Update** – The Chief shared there was a delay with the development of the transparency dashboards in order to first replace the university emergency notification (text/email) system. The dashboards should be completed by summer 2024 in time for the Fall Semester.
- XI. CAB 2024 Titan Safety Community Forum:** There was a discussion regarding having an open forum where CAB members could meet with the campus and present different items possibly sometime in March/April 2024. ASI President Awadalla stated she agrees scheduling the forum for some time in March would be a good idea. ASI President Awadalla suggested the TSU or Room 130 in the library and suggested also making it hybrid. Suggestions were made about collecting questions online in addition to pre-prepared questions and the possibility of having a presentation. Chief Frisbee suggested a one-hour community type chat. Professor Gardiner suggested having other activities to go along with it. Assistant Vice President Chik reminded the group to avoid having it during social justice week in March 2024. More discussions and planning will take place at the next board meeting.
- XII. Adjournment** – Professor Gardiner adjourned the meeting at 3:30 p.m. No meeting scheduled for December due to winter break. Next meeting scheduled for January 31, 2024.